

## I N S T R U C T I O N S

---

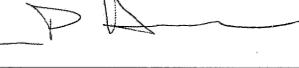
Beginning January 1, 1997, government entities must annually obtain from their brokers certain representations regarding future investments. Minn. Stat. § 118A.04, Subd. 9 requires government entities to provide each broker with information regarding the government entity's investment restrictions. Prior to conducting any business with or for the government entity, the broker must acknowledge these investment restrictions and agree to conduct investment transactions in accordance with them. The state auditor has promulgated this uniform notification form to assist government entities in complying with this law.

"Broker" as used in this form is a broker-dealer, broker, or agent of a government entity, who transfers, purchases, sells, or obtains securities for, or on behalf of, a government entity.

Send this form to each broker with whom you conduct business annually. Follow these steps:

1. Fill in the information requested in Section I that is known to you.
2. Fill in sections II and III (if applicable) and attach copies of your investment policy and any government board resolutions that restrict your investments.
3. Send the form to your broker with instructions to fill in any blanks, sign and return to you.
4. Keep a copy of the completed form in your files.

*NOTE: should you change your investment policy or should your governing body adopt any resolutions effecting future investments, your broker should be notified of the change. To avoid confusion, your broker should receive written notification, and copies of such correspondence should be kept on file with this form.*

<b>I. Broker Information</b> 1. Name of firm: _____	
2. Address local: _____ national: _____	
3. Telephone number:      -      -      local      -      -      national	
4. Primary representative/manager/partner in charge:  Name: _____ Title: _____ Phone: _____ - _____ ext: _____	
<b>II. Statement of Investment Restrictions:</b>  To: _____ (name of broker), <u>The City of Saint Paul</u> (name of government entity) is only authorized to invest in those investments complying with the requirements on Minn. §§ 118A.04, 118A.05, 118.06 and 118A.07.  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">             _____            (signed by official of local government)         </div> <div style="width: 45%; text-align: right;"> <u>11/01/06</u>            (date)         </div> </div>	
<b>III. Statement of Additional Investment Restrictions: (fill in if applicable)</b> Further be advised that <u>City of Saint Paul</u> (name of government entity) restricts its investments as provided: <div style="margin-left: 40px;"> <input checked="checked" type="checkbox"/> in the City of Saint Paul Investment Policy  <input type="checkbox"/> in the attached resolution[s] of the governing body.         </div> <u>The City of Saint Paul</u> (name of government entity) will provide to broker copies of any changes to the Additional Investment Restrictions identified herein.  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">             _____            (signed by official of local government)         </div> <div style="width: 45%; text-align: right;"> <u>11/01/06</u>            (date)         </div> </div>	
<b>IV. Certification</b> We agree to conduct your investment transactions in accordance with the Minn. Stat. §§ 118A.04, 118A.05, 118A.06 and 118A.07 and the provisions of any Additional Restrictions set forth in Section III above.  <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;">           _____            (signed by authorized representative or broker)         </div> <div style="width: 45%; text-align: right;">           / /            (date)         </div> </div>	

Effective January 1, 1997, prior to completing an initial transaction with a broker, and annually thereafter, this form must be completed. See instructions.